

INVITATION FOR BIDS

BID OPENS: August 1, 2022 BID CLOSE DATE: August 25, 2022 (5:00 MDST)

Invitation: GM (Chevrolet Express) or Equivalent

13 Quigley 4WD Conversion and ADA Compliant 12 Passenger Vans

BID No: 21-14-2592RW

The Division of Aging and Long Term Care is currently Releasing an RFP for Thirteen Chevrolet Express Vans, all will be for 12 Passenger 4 Wheel Drive Conversion Chevrolet Express Van. In order to maintain like Equipment, Maintenance and overall fleet stability, the Division of Aging and Long Term Care Support desires to utilize a single bidder for the RFP. Bidder shall bid these vehicles as a package with all specified Vehicle Included and allow for minor edits to specs to meet budgetary needs.

CONTACT PERSON: Kyle Rockbridge, Associate Contract Analyst
Navajo Division of Aging and Long Term Support
Department of Health
THE NAVAJO NATION
Telephone Number: (928) 871 6248
EMAIL: kylrockbridge@navajo-nsn.gov

Return All Responses To:

Deliver To: THE NAVAJO NATION
Purchasing Services Department
Administration Building 1
2559 Tribal Hill Dr
Window Rock, Arizona 86515
Attn: Rachel Williams
BID NO.: 21-14-2592RW

Or

Mail To: THE NAVAJO NATION
Office of Controllers
Purchasing Department
PO Box 3150
Window Rock, AZ 86515
ATTN: Rachel Williams
BID NO.: 21-14-2592RW

**(Must Identify BID# and Company Name on the Outside of all sealed Package/Envelope)
Please Submit an Original, and two (2) copies of your sealed bid**

Notice to Dealerships:

A. CONDITIONS GOVERNING THE INVITATION FOR BIDS

Must be authorized and fully certified licensed automotive dealership that meets all the standards and qualification from the vehicle manufacture in terms of facilities, equipment, parts, tools and trained technicians to handle all required services. Vehicle must be delivered in a timely manner as bid evaluation will be based on most responsive bid in accordance to specifications and criteria. Should the Bidder be verified as being on the Navajo Nation Business Regulatory Listing, they will have an advantage. However, this does not guaranteed BID award. BID price shall be F.O.B. Window Rock and to the designated delivery point at Fleet Management Department. Vehicles shall be delivered to the Navajo Nation free from any purchase money or lien or security interest. The manufacturers published warranty for the vehicle shall apply to all vehicles purchased by Navajo Division of Aging and Long-Term Care Support.

The Navajo Nation is not bound to enter into a contract under Invitation for Bids and may issue a subsequent Invitation for Bids for the same goods.

Since the Navajo Nation is a Sovereign government all contracts entered shall comply with, all Navajo Nation law, rules and regulations, as well as applicable federal laws, rules and regulations.

B. CONDITIONS GOVERNING THE PROCUREMENT

Bid shall be effective on date of award and the availability of funds will determine the number of vehicle amenities to be purchased, and additional procurement for like kind and quality of vehicles also qualifies for bid price. Navajo Nation Fleet Management personnel will make on-site visits to either manufacturer's/ Bidders facilities, as needed, to ensure compliance with specifications are met, of approve any deviations, if necessary.

The Navajo Nation Fleet Management will receive, at time of delivery of vehicles, all pertinent documents necessary for titling and licensing vehicles, documents include Manufacturer's statement of Origin and Odometer statement. Only Navajo Nation Fleet will be responsible for registering all vehicles through the Navajo Nation Property Management Department.

Payment will be made after delivery of the vehicle and receipt of all pertinent documents, including invoice. Full payment is to be made no Later than 15 days following receipt of all pertinent documents, including invoice. Temporary license sticker must accompany delivery if no release Manufacturer Statement of Origin is included as part of the documents: and will delay timely payment.

C. SPECIFICATIONS

See the following attachments for specifications for each vehicle and quantity required, including any exhibits. Bid price must meet minimum specifications or exceeded minimum specifications. Bid must note any exceptions.

D. CLOSING REMARKS

The BIDs will Open on August 1, 2022, and close by August 25, 2022 at 5 p.m. Mountain Standard time. RFP's received after the specified time, will not be accepted. Please all adequate time for delivery. If using a courier service, the dealership is responsible for ensuring the delivery will be made directly to the required location. Please include any applicable fees an 6% Navajo Nation Tax (The Navajo Nation does not pay federal or state taxes)

Contact Person: Kyle Rockbridge, Associate Contract Analyst
Phone: (928)-871-6248
Email: KyleRockbridge@navajo-nsn.gov

If you have Questions, please contact me at the listed number above.

After BID's are submit no later than 5:00 PM MST, August 25, 2022. The bid packages will be opened and reviewed by the BID TEAM on/ by August 29,2022 and a selection will be made by August 30, 2022. The selected vendor will be notified by Navajo Nation Division of Aging and Long-Term Care Support Associate Contract Analyst, Kyle Rockbridge, by August 31, 2022, on Invitation for BID.

Submission of bids:

Bid package (include BID Number: 21-14-2592RW) Can Be delivered to:

The Navajo Nation Purchasing Services Department
Admin Building One, Window Rock Blvd
Window Rock, Arizona 86515

ATTN: Rachel Williams
BID No.: 21-14-2592RW

Bid Package (Include Bid Number 21-14-2592RW) can be mailed:

The Navajo Nation Purchasing Services Department
Admin Building One, Window Rock Blvd
Window Rock, Arizona 86515

ATTN: Rachel Williams
BID NO.: 21-14-2592RW